

LAURA RISTOFF

WEB DESIGN AND DEVELOPMENT St. Petersburg, FL • (727) 967-1250 • lauraristoff83@gmail.com • www.lauraristoff.com

PROFILE

Determined, high-integrity web designer and developer with excellence in guiding range of information technology and administrative operations. Outstanding communicator and superb relationship builder with ability to build productive relationships with multi-dimensional stakeholders, including administrators/managers, colleagues, and members of the community. Passion for having meaningful impact on both people and processes. Embraces new learning with an open mind and insatiable curiosity. Lover of analytical and logical thinking. Committed to continuous learning and growth.

TECHNICAL SKILLS & CERTIFICATIONS

Microsoft Technology Associate: HTML5, CSS3,
JavaScript ES6 -Intermediate
Microsoft Office Specialist: Word, Excel, PowerPoint
Adobe Certified Professional: Photoshop, Illustrator
Google IT Support Specialist: Computer Networking,
Operating Systems, System Administration and
Infrastructure, IT Security

DESIGN SKILLS

UX/UI
Accessibility
Color Theory
Typography
Composition
Images and Illustrations
Wire Frame

TOOLS

Adobe Photoshop
Adobe Illustrator
WordPress
Atom Code Editor
Chrome Developer Tools
Command Line Interface
Google Workspace

EDUCATION

Pinellas Technical College, Web Development Program, 1050 Occupational Completion Hours, *January 2021 - Present*
Courses: Information Technology Assistant, Web Design Foundations, Web Interface Design, Web Scripting, Web Media Integration, Web E-commerce, Web Interactivity

The App Brewery London, Full-Stack Web Development Bootcamp; *Online @ Udemy.com, July 2020 - Present*
Courses: HTML5, CSS3, JavaScript ES6, Bootstrap 4, APIs, jQuery, Node.js, SQL, Mongoose, MongoDB, React.js, GitHub, Web Design

California Institute of the Arts, Specialization in Graphic Design; *Online @ Coursera.com, July 2020 - Present*
Courses: Images and Illustrations, Typography, Color Theory, Composition

Google, IT Support Specialist Professional Certificate; *Online @ Coursera.com, July 2020 - Present*
Courses: Technical Support Fundamentals, Bits and Bytes of Computer Networking, Operating Systems: Becoming a Power User, System Administration and IT Infrastructure, IT Security: Defense against the dark arts

Bachelor of Science in Education, University of South Florida St. Petersburg, College of Education, 2013
Honors: Kappa Delta Pi, International Honor Society in Education

WORK EXPERIENCE

Elementary Teacher at Pinellas County Schools, Largo, Florida *August 2013 - March 2020*

Develop and deliver high quality, data-driven instruction to elementary school children in general education setting. Supervise teaching assistant and offer class-based training and mentoring to students and future teaching candidates. Volunteer to plan and manage special events at school, including "Girls on the Run" program.

- Maintain meticulous records of student progress using education-based data management systems and software; analyze data collected to identify educational needs of each student and plan instructional interventions
- Recognized for outstanding instructional and professional capabilities by earning status as "team leader" two separate years, from two different supervisors; accountable for mentoring teacher colleagues and addressing their issues.
- Exhibit strong time management skills in scheduling meetings, planning sessions with administrators and colleges, as well as the daily flow of classroom instruction, interventions, and after school programs.
- Take initiative in identifying ways to improve classroom instruction and overall school environment; contribute as valued member of School Improvement Plan, Language Arts Committee, and Technology Committee.